

**LONDON BOROUGH OF ENFIELD  
FORWARD PLAN OF KEY DECISION LIST NO. 99  
FOR THE PERIOD 1 MAY 2010 TO 31 AUGUST 2010**



Please note key decisions nos. **3062 to 3069** – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address [Stephen.Addison@enfield.gov.uk](mailto:Stephen.Addison@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [www.enfield.gov.uk](http://www.enfield.gov.uk)**

***Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk) for further information.***

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan  Housing Scrutiny Panel Minutes
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Community Safety	Not before 3rd May 2010	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 2 para 3	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Service Manager Procurment (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 2 para 3	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007  Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 3rd May 2010	Part 1	All Wards		Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> <li>• Training services meet the Council's procurement procedures</li> <li>• We can call on approved quality trainers to deliver the programme for the next three years plus one year</li> </ul> <p>A best value service for HASC staff will continue to be achieved</p>	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards	<p>Care Managers &amp; Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health &amp; Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 2 Para 3	All Wards	Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that	Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk	DAR - Stage One  Waiver - interim arrangement used prior to set up of framework agreement  Training plan 2008 / 9

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2767 Approval to the Fire Prevention Programme 2009/10	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 3rd May 2010	Part 1	Cockfosters; Enfield Lock; Highlands; Jubilee; Lower Edmonton ; Town; Turkey Street;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Reports and Notices from London Fire and Emergency Planning Authority
*KD 2867 Allocation of Performance Reward Grant (PRG) received to the area through the successful delivery of the Local Area Agreement (LAA) 2006-2009.	Leader	Not before 3rd May 2010	Part 1	All Wards		Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2900 Allocation of funding to support the prevention of homelessness.	Cabinet Member for Housing & Community Safety, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards	CHS Management Team - Written comments invited - 01/04/09 to 01/07/09	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Homelessness Strategy 2008 - 20013  Housing Strategy 2005-2010

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2903 To waive contract standing orders to put in place a joint Supporting People and Social Care contract for the provision of Supported Housing, Housing Related Support and Social Care for 8 people with enduring Mental issues.	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards	Community Mental Health Trust - Joint Development of the Service Provision full party to this - September 2007 to Ongoing Existing MH Service Users & Community Housing Services - Consultation through CMHT / visits to development, discussions with existing SU and careers / family - September 2007 to April 2009 Local Residence - Consulted through a number of process including face to face visits – Maty 08 to Ongoing	pauline.kettless@enfield.gov.uk	Supporting People Commissioning Body Reports  Supporting People Commissioning Body Minutes  Supporting People Grant Conditions  Supporting People 5 Year Strategy



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2906 Approval to the proposed programme for improvements to school kitchens & dining facilities.	Co - Director of Education, Children's Services & Leisure, Cabinet Member for Education & Children's Services	Not before 3rd May 2010	Part 1	All Wards	Diocesan Authorities for Schools – Meetings of Voluntary Aided Schools Group - 2008 Chair of Schools Forum – Email - December 2008 to February 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	LA Capital bid to Dept for Children Schools & Families Feb 2009  Letter from Dept for Children Schools & Families 2 June 2009
KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Service Manager Procurment (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2917 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 3rd May 2010	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
KD 2926 Approval to accept the preferred tender for the refurbishment of the external fabric of the building at the Queen Elizabeth II stadium.	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 3rd May 2010	Part 1	Southbury		Leisure Facilities Development Manager Tel: 020 8379 6125 tim.harrison@enfield.gov.uk 020 8379 6125 tim.harrison@enfield.gov.uk	KD 2713 The restoration of QEII Stadium Cabinet report Oct 08

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2930 Agreements in relation to CCTV schemes. To approve (a) the drawing down of £463k total capital funding for 4 ward CCTV schemes approved within the capital programme: Winchmore Hill, Edmonton Green, Lower Edmonton & Southbury for 2009-10; (b) the appointment of the successful CCTV consultant to tender out the CCTV works using the LBE OGC approved list process; (c) the appointment of LBE Highways to proceed with the civil engineering elements of the work while the remainder is tendered out; and (d) Datavilla to provide the radio transmission elements of LBE work as a specialist supplier under Catalist OGC procurement route.	Cabinet Member for Housing & Community Safety	Not before 3rd May 2010	Part 1	All Wards	The project is part two of a three year CCTV expansion programme that has already received full council approval for funding.	Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk Tel 020 8379 8888 alan.je.gardner@enfield.gov.uk	Delegated Authority report concerning release of capital programme funding and approval to proceed with the CCTV installation and tender process

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2968 Approval to accept two tenders in respect of contracts covering alterations to comply with DDA requirements and general refurbishment of a second phase of Halls. The schemes to be referred to as Borough Wide Halls – Phase 2 & 3.	Cabinet Member for Housing & Community Safety	Not before 3rd May 2010	Part 1 & 2 Para 3	Bush Hill Park; Enfield Lock; Jubilee; Haselbury ; Chase; Lower Edmonton ; Upper Edmonton ; Turkey Street;	Tenant, FECA, Education, Social Services - Scheme has been consulted and approved by the stakeholder groups. Estate wide consultation undertaken via resident's representatives in line with the 'Framework for Residents Participation in Major Works Projects – May 08 - To completion of works and defects liability period Leaseholders - N/A - To completion of works and defects liability period Estate Officers - Advised of proposed works - – May 08 - To completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  P E Madigan Associates

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2980 Allocation of Department of Health Grants (Adult Social Services) 2009/10 - Mental Health Grant, Carers Grant, Training Grant etc	Cabinet Member for Adult Social Services and Wellbeing	Not before 3rd May 2010	Part 1	All Wards		Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfileld.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2990 Approval to implement works for the refurbishment of the 12/12a Centre Way, Claverings facility.	Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards	<p>Treatment Service Providers - Treatment and Care partnership meeting with agenda item and paper to discuss outline of proposed works – 30 July 09</p> <p>Service User Forum - Consultation with Service User Forum 'Break the Cycle' BTC to discuss and consult on proposed works - 29<sup>th</sup> July 09 to 11 Nov 09</p> <p>Drug &amp; Alcohol Young People &amp; Adults Commissioning Group - Meeting held and papers forwarded to partners for distribution and consultation – 16 Sep 09 to 18 Nov 09</p> <p>Drug &amp; Alcohol Partnership Board - Meeting held and papers forwarded to partners for distribution and consultation -1 Oct 09</p>	Communities and Harm Minimisation Officer Tel: 020 8379 4030 fulya.yahioglu@enfield.gov.uk	<p>NTA/Department of Health Proforma of the Refurbishment of 12 Centre Way, Claverings N9</p> <p>Home Office Grant Application for the reconfiguration of 12a Centre Way, Claverings N9</p> <p>LBE Capital Project Submission</p> <p>Predictive Equality Impact Assessment</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 2992 Approval to accept a tender in respect of one contract to deliver decent homes within a project to be known as the Worlds End Lane Estate &amp; Wauthier Close Decent Homes Project, as part of Enfield Homes Capital Programme, previously approved by Cabinet on 16/9/09.</p> <p>Dwellings to be considered for inclusion within this project being located in the following streets:</p> <ul style="list-style-type: none"> <li>• Wauthier Close</li> <li>• Chiltern Dene</li> <li>• Glenbrook South</li> <li>• Lindal Crescent</li> <li>• Lonsdale Drive</li> <li>• Roundhill Drive</li> <li>• Rushey Hill</li> <li>• Worlds End lane</li> </ul>	Cabinet Member for Housing & Community Safety	Not before 3rd May 2010	Part 1 & 2	Palmers Green; Highlands;	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 to Ongoing through the project	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	Project Management Files

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2996 Approval to accept a tender in respect of one contract to deliver decent homes within a project to be known as the South Street Area Decent Homes Project as part of Enfield Homes Capital Programme previously approved by Cabinet on 16/9/09.</p> <p>Dwellings to be considered for inclusion within this project being located in the following parts of the Ponders End area:</p> <ul style="list-style-type: none"> <li>• Napier Road</li> <li>• Clarence Road</li> <li>• Kennedy Avenue</li> <li>• Suffolk Road</li> <li>• Naylor Grove</li> <li>• Wadsworth Close</li> <li>• South Street</li> <li>• Alma Road</li> <li>• Scotland Green Road</li> <li>• Falcon Road</li> <li>• College Court</li> <li>• High Street, Ponders End</li> <li>• Curzon Avenue</li> <li>• Nelson Road</li> <li>• Northfield Road</li> <li>• Aberdare Road</li> <li>• Anglesey Road</li> <li>• Brecon Road</li> <li>• Glyn Road</li> <li>• Swansea Road</li> <li>• Tenby Road</li> </ul>	Cabinet Member for Housing & Community Safety	Not before 3rd May 2010	Part 1 & 2	Ponders End	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 top Ongoing	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk	Project Management Files



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3016 To extend existing contractual arrangements for the provision of dementia care services at Parkview House for a period of two years from 1st April 2010 - as permitted within the existing contract terms.	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards		Procurement Manager Tel: 020 8379 4055 vincent.edwards@enfield.gov.uk	None.
KD 3017 To extend existing contractual arrangements for the delivery of hot home meals for a period of one year from 1st April 2010 - as permitted within the existing contract terms.	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1	All Wards		Procurement Manager Tel: 020 8379 4055 vincent.edwards@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3018 To wavier contract standing orders to put in place a Supporting People contract for the provision of Supported Housing and Housing Related Support for 3 young people with support needs relating to their development and psychological wellbeing. The contract will be for two years as a pilot.	Director of Health & Adult Social Care	Not before 3rd May 2010	Part 1 & 2	All Wards	Child & Adolescent Mental Health Services, LBE Childrens' Services & Community Housing Services - Joint Development of the Service Provision full party to this - Oct 08 to Aug 09 Local Residents - Consulted through a number of process including face to face Open Day - June 2009 to Ongoing	pauline.kettless@enfield.gov.uk	Supporting People Commissioning Body Minutes & Reports  Supporting People Grant Conditions  Supporting People 5 Year Strategy
KD 3032 Authorisation for Council officers to accept a tender in the region of £1.7 for works for the refurbishment of 284 Green Lanes, N13 to accommodate the new library facilities.	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 3rd May 2010		Palmers Green		Head of Libraries and Museums julie.gibson@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3036 Tender acceptance Millfield House Authorisation for Council officers to accept a tender in the region of £1.1m for works to refurbish Millfield House. N18	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector, Co - Director of Education, Children's Services & Leisure	Not before 3rd May 2010	Part 2	Upper Edmonton		Head of Leisure and Culture Tel: 020 8379 3783 simon.gardner@enfield.gov.uk	None.
KD 3045 To approve the procurement of an asset management system	Cabinet Member for Finance & Resources, Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 3rd May 2010	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3040 Review of charges for parks	Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	3 May 2010	Part 1	All Wards		Principal Financial Adviser Tel: 020 8379 3475 tamara.kulatunga@enfield.gov.uk	None.
KD 3044 Extension of Measured Term Contracts for Responsive Maintenance, to March 2011	Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 3rd May 2010	Part 1	All Wards		Head of Architectural Services Tel: 020 8379 6700 john.knightley@enfield.gov.uk	Extension of Measured Term Contracts for Responsive Maintenance

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3047 Repair and Maintenance Programme for 2010/2011	Cabinet Member for Finance & Resources, Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 3rd May 2010	Part 1	All Wards		Asset Plan Manager Tel: 02 8379 3166 fiona.o'neil@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 3049 Authority to issue a Letter of Acceptance to the preferred (lowest) tenderer which will put LBE in contract for the refurbishment work.</p> <p>This will begin the conversion of the upper floor of Ordnance Road Library into office accommodation, for use in the first instance, for the Children's Area Partnership (CAP) 1 Integrated Support Team (IST).</p>	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 3rd May 2010	Part 1	Enfield Lock	Democratic Process - Portfolio Report signed by Councillor Jon Kaye and Neil Rousell – 22.1.09	Head of Libraries and Museums julie.gibson@enfield.gov.uk	Tender report for refurbishment of first floor

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources, Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 3rd May 2010	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 3055 As part of the Personalisation Programme the Council are required to develop services that are easy to access for customers, advocates, staff, partners and service providers enabling simple and cost effective navigate through the health and social care system which promotes self support and access to universal service provision.	Cabinet Member for Adult Social Services and Wellbeing, Director of Health & Adult Social Care	3 May 2010	Part 1	All Wards		IT Development Manager Tel: 020 8379 3929 colin.newcombe@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3060 Approval of Outcome from ICT Leaner Review	Director of Finance & Corporate Resources	Not before 3rd May 2010	Part 1 & 2	All Wards		Director of Environment and Street Scene ian.j.davis@enfield.gov.uk	Leaner Board ICT Review



Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3065 Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs &amp; redecorations. . The scheme to be referred to as Dene &amp; Ivy window renewal and external envelope works.</p> <p><b>New!</b></p>	Cabinet Member for Housing & Community Safety	Not before 3rd May 2010	Part 1	Southgate	<p>Tenants - Estate wide consultation to be through Steering Group and residents representatives in line with the 'Framework for Residents Participation in Major Works Projects – June 07 to completion of works and defects liability period</p> <p>Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served November 2007 – June 07 to completion of works and defects liability period</p> <p>Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - June 07 to completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files</p> <p>Keegans Group Ltd</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3067 Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs &amp; redecorations. . The scheme to be referred to as Walbrook House - Kitchen &amp; Bathroom renewals.</p> <p><b>New!</b></p>	Cabinet Member for Housing & Community Safety	Not before 3rd May 2010	Part 1	Southgate	<p>Tenants - Estate wide consultation to be through Steering Group and residents representatives in line with the 'Framework for Residents Participation in Major Works Projects - Sept 2009 to completion of works and defects liability period</p> <p>Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served November 2007 Sept 2009 to completion of works and defects liability period</p> <p>Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work Sept 2009 to completion of works and defects liability period</p>	Engineer (Agency) neil.anderson@enfield.gov.uk	<p>Project Management Files</p> <p>Hadley Design Associates</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2919 Tenants and Leaseholders Rehousing Policy	Cabinet	Not before 1st Jun 2010	Part 1	All Wards		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 3022 To award a new contract for the maintenance and transportation of the Councils container stock for waste services.	Cabinet	Not before 1st Jun 2010	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3029 Streetscape Policy and Guidance Document	Cabinet	Not before 1st Jun 2010	Part 1	All Wards	Council wide internal officer consultation - Circulation of draft document - 16 <sup>th</sup> October 2009 to 31 <sup>st</sup> October 2009 External consultation to local interest groups - Circulation of draft document and presentations - 8 <sup>th</sup> January 2010 to 5 <sup>th</sup> February 2010 All Council Members - Circulation of draft document - 8 <sup>th</sup> January 2010 to 5 <sup>th</sup> February 2010 Legal Services/ Financial Services/ Democratic Services - Comments sought on draft report – Feb 10 to March 10	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk	Portfolio Report - Streetscape Policy and Guidance Document

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3053 Contract Award:- After the Agency Contract with Matrix ended on 31 <sup>st</sup> June 2009, we extended with a Deed of Variation for 15 months until 30 <sup>th</sup> September 2010. We have gone through a procurement exercise to establish a new Framework Agreement for the supply of temporary workers. A decision need to be made by Cabinet in order to award to next Contract.	Cabinet	Not before 1st Jun 2010	Part 1	All Wards	Procurement, Legal & Finance - Report details via email and regular meetings - 10 <sup>th</sup> May 2010 to 7 <sup>th</sup> June 2010	Contracts Manager polly.colville@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 3063 Concierge Contract procurement To procure a new contract of a Concierge service, for Kestrel, Merlin, Curlew and Cormorant House's in Alma Road, EN3 Ponders End Ward, and Walbrook House in Huntingdon Road N9 In the Lower Edmonton Ward.</p> <p><b>New!</b></p>	Cabinet	Not before 1st Jun 2010	Part 1 and Part 2	Ponders End	Upon approval by Cabinet, we will commence the Tender evaluation process and seek approval to award the contract to the successful contractor. For a two year period from 1st October 2010, with the option to extend the contract for a further 1 year period. This will replace the service that is in place at the moment which has been extended until 31st September 2010	Housing Manager carolyn.grange@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3038 Approval to accept a tender in respect of one contract covering renewal of windows, roof repairs and external and internal repairs & redecorations.to high rise and a number of low rise on the Highview Estate <b>The scheme to be referred to as Jackson &amp; Swinson Estate window renewals and external envelope works.</b>	Cabinet Member for Housing & Community Safety	Not before 1st Jun 2010	Part 1	Southgate Green	Consulted Tenants, Leaseholders & Estate Officers – June 07 to completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  PSW
KD 3039 Approval to accept a tender in respect of one contract covering renewal of windows, roof repairs and external and internal repairs & redecorations. <b>The scheme to be referred to as Lauder Court &amp; Edward Lakehouse window renewals and external envelope works.</b>	Cabinet Member for Housing & Community Safety	Not before 1st Jun 2010	Part 1	Southgate	Consulted Tenants, Leaseholders & Estate Officers – June 07 to completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  Patrick Madigan Associates

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3066 Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs &amp; redecorations. . The scheme to be referred to as Bounces &amp; Eldon Road - Window renewal and external repairs and redeco</p> <p><b>New!</b></p>	Cabinet Member for Housing & Community Safety	Not before 1st Jun 2010	Part 1		<p>Tenants - Estate wide consultation to be through Steering Group and residents representatives in line with the 'Framework for Residents Participation in Major Works Projects - Sept 2009 to completion of works and defects liability period</p> <p>Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served November 2007 - Sept 2009 to completion of works and defects liability period</p> <p>Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work Sept 2009 to completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files</p> <p>Hadley Design Associates</p>



<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3069 Approval to the tender for the provision of a Food Technology Room at St Ignatius School.  <b>New!</b>	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure		Part 1 & 2	Chase		Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	None.
*KD 2568 Award tender for the contract hire of approximately thirty-Five 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme.	Director of Environment & Streetscene	Not before 1st Jul 2010	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File
KD 3054 Letting of Contract for remote assessment of Housing Benefit and Council Tax Benefit.	Director of Finance & Corporate Resources	Not before 1st Jul 2010	Part 1	All Wards		Assistant Director - Revenues and Benefits stuart.dennison@enfield.gov.uk	Request to let contract for remote benefits assessment

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3062 Ladderswood Development Partner Procurement - Invitation to Submit Detailed Solutions This report represents a key stage within the procurement of a Development Partner for Ladderswood. The stage requests that the remaining bidders submit detailed solutions for taking the Ladderswood re-development forward. <b>New!</b>	Cabinet	Not before 1st Jul 2010	Part 1	Southgate		Director of Place Shaping and Enterprise Tel: 020 8379 4968 sue.foster@enfield.gov.uk	None.
KD 3064 Details of Schemes in the approved Local Authority funded Affordable Housing programme <b>New!</b>	Cabinet Member for Housing & Community Safety	Not before 1st Jul 2010	Part 1	All Wards		Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk	Enabling Programme Files B Block South

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 3068 Approval to the tender for the expansion of St. Michael's CE Primary School, Brigadier Hill, Enfield to 2 forms of entry.</p> <p><b>New!</b></p>	<p>Cabinet Member for Education &amp; Children's Services, Co - Director of Education, Children's Services &amp; Leisure</p>	<p>Not before 1st Jul 2010</p>	<p>Part 1 &amp; 2</p>	<p>Chase</p>	<p>St. Michael's CE Primary School - Meetings with Headteacher, Governors, Staff, London Diocesan Board for Schools and LB Enfield - 14<sup>th</sup> January 2008 to On-going Parents, Staff, Pupils, Residents - Informal consultation meeting - 8<sup>th</sup> January 2009  Parents, staff and pupils - Traffic Study – Phase 1 - February 2009 to May 2009  Parents, Staff, Pupils, Residents - Informal consultation meeting - 6<sup>th</sup> July 2009  Planning Application - Consultation with local residents – statutory 21 day notice period (to be confirmed once planning application formally submitted) - April 2010 to May 10  Parents, Staff, Pupils, Residents and other local schools/Las - Formal consultation and publication of statutory notices - Autumn Term 2010 (to be confirmed) to Spring Term 2011</p>	<p>Education Building Development Officer Tel: 020 8379 3222  sue.watson@enfield.gov.uk</p>	<p>Enfield Schools Strategy for Change – January 2008</p> <p>Report of the Director of Education, Children's Services and Leisure – Additional Primary School Places 2008/09 onwards</p> <p>Budget 2008/09 and medium Financial Plan</p> <p>Primary School Expansions</p> <p>Primary School Expansions – Short Term Planning</p> <p>Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places</p> <p>Primary Capital Programme: Strategy for Change (June 2008)</p> <p>Additional Primary Pupil Places 2009/10 onwards</p> <p>Report of the Joint Acting Director of ECS &amp; L – Additional Primary Pupil Places 2009/10 onwards: Implementation Plan and Funding Strategy</p>